
ASSOCIATE PASTOR JOB DESCRIPTION

POSITION: **Associate Pastor, Corner Brook Baptist Church**

Position Purpose: The Associate Pastor is to assist the Senior Pastor in providing spiritual and pastoral leadership to the membership and ministries of Corner Brook Baptist Church. The Associate Pastor will work closely as well with lay leaders and other members of the congregation, as well as represent our church to the community so that it might fulfill its mission and purpose as the body of Christ.

This position is primarily focused, but not limited to, the development of 'NextGen' ministries to children, youth, students, young adults, and young families. We are committed to building the church of tomorrow. The Associate Pastor would have pastoral oversight of a suite of ministries, some of which are still in the formative stage. The range of responsibilities is subject to review and adjustment in consultation with the Deacons Board.

A key area of ministry will be relating to and equipping the different ministry leaders within the church to carry out these ministries. The Associate Pastor will ensure church resources are used and directed to recruit, equip, and grow future leaders. This person will be able to recognize spiritual gifts within the congregation and encourage the exercise of those gifts, leading by example.

In addition to overseeing 'NextGen' ministries, we would expect this person to have gifts in a specific area(s), such as Youth or Children's Ministry, Music Ministry, or Outreach. We would expect that these gifts would be used within the church. Again, the candidate needs to be flexible, understanding that the church is an all-hours ministry; meeting with ministry leaders often must fall outside the typical working day.

Position Qualifications: Normally, this position would require a bachelor's degree in theology and formal ministerial training, or a demonstrated equivalency.

Graduate-level seminary training would be considered an asset.

This Associate Pastor position requires a broad, diverse skill set. We seek a candidate who is collaborative, flexible, resourceful, visionary, creative, entrepreneurial, self-motivated, and energetic, with strong proven leadership skills and high level of spiritual maturity. Because this position involves working with young people, familiarity and skill with media and communication technology are desirable.

Duties and Responsibilities: The Associate Pastor serves in collaboration with the Senior Pastor and the Board of Deacons of Corner Brook Baptist Church, and is accountable to them. Members of the church shall constitute final authority on all matters pertaining to the church.

I. Church Services

1. To preach and teach the Word of God under the mentorship of the Senior Pastor.
2. To be a resource person supporting the many different ministries and their leaders.
3. To assist in the planning of church services and to participate in them actively.
4. To participate from time to time in special services (e.g. weddings, funerals).

II. Administration

1. To help organize, coordinate, plan, schedule, and promote lay ministries within the church.
2. To communicate regularly with the congregation through the Administrative Assistant.
3. To meet regularly with other church leaders and various committees.

III. Stewardship

1. To support the Senior Pastor as he works with the Finance Board to promote, educate, and advocate responsible biblical stewardship of the church's resources.
2. To assist in promoting congregational benevolence and mission through ongoing support and by meeting community needs as they arise.

IV. Outreach

1. To implement ministries that reach out to the unchurched, inactives, and new residents of our community with the good news of the Gospel of Jesus Christ.
2. To help direct the assimilation of new members into the life of the congregation in conjunction with the boards, committees, and organizations of the congregation.
3. To encourage all organizations and ministries of the church to carry out their work with an emphasis on welcoming others to participate in the mission work of Christ.

V. General Pastoral Responsibilities

1. To set an example of godly living and witness within the church community and the community at large.
2. To communicate the Gospel of Jesus Christ with compassion in many different situations, both traditional and alternative.
3. To provide pastoral care and counsel to members of the church community and those to whom we minister, which may include hospital and home visits.

Working Conditions

The position of Associate Pastor requires great flexibility in hours available for work, including evenings and weekends. The Associate Pastor should be in the office a sufficient amount of time for accessibility to members of the congregation and for regular communication with members of the church staff. At the same time, we believe the Associate Pastor should have sufficient rest, leisure, family time, and continuing educational opportunities in order to thrive. The successful candidate will work within the Newfoundland and Labrador Association of Baptist Churches, as well as the broader fellowship of the Canadian Baptists of Atlantic Canada, which has 455 churches and preaching points in the Atlantic region.

Deadline - June 8, 2018

Email resumes to: officecbbc@gmail.com.

Corner Brook Baptist Church Profile

CBBC is a growing and thriving multi-ethnic faith community on the west coast of Newfoundland nestled in the scenic Humber Valley. We have a vision for teaching and helping people to both begin and grow in a relationship with Jesus Christ. With a growing congregation of 120 people representing eighteen nations, we are seeing that vision produce fruit.

We foster a very intimate atmosphere and are keen on maintaining close fellowship. We have a growing and dynamic worship music ministry; solid teaching and preaching; a desire to reach out to all facets of our society; an active membership and a growing volunteer base; and strong ties in the broader Christian community. We see these as some of our great strengths.

One of our key focuses is to more fully develop NextGen ministries within the church with an interest in ensuring continued growth and viability.

In order to facilitate growing attendance and ministry, plans are underway to expand our current building or build a new larger facility. There is much support, excitement and energy around this project.

We have a growing university outreach ministry and want to find a way to better serve at-risk youth and families. We seek to meet individuals and families where they are through personal support, relevant teaching, and life assistance.

We are excited about what God is going to do in and through our church.