



CONVENTION OF
**ATLANTIC
BAPTIST CHURCHES**
Healthy churches. Missional churches.

MINISTRY OPENINGS FORM

Church Name*: Falmouth Baptist Church

Church Website (if applicable): http://

Average Sunday Attendance*:

City/Town*: Falmouth

Province*:

Community Type*:

Ministry Position*:

Position Description*(you may attach a separate document if needed):

See Attached.

Position Type*: Full-Time Part-Time

Requested credentials*:

- Accredited Ordained with the CABC or affiliate
- Candidate for ordained pastoral ministry
- Accredited Ordained or Candidate for ordained pastoral ministry
- Recognized CABC lay pastor
- Any of the above

If you are emailing document, do you have a file to upload (i.e. a position description)? Yes No

Comments:

Email resume to: pastorgail@falmouthbaptistchurch.com

Title: Co-ordinator of Outreach Ministries

Purpose Statement: The Outreach Co-ordinator will be a person who has a personal relationship with Jesus Christ and senses God's call to share in the ministry and vision of the Falmouth Baptist Church. The Co-ordinator plans, creates, facilitates and participates in ministries at Falmouth Baptist Church to Children, Youth, Adults and Seniors within the church and community.

Qualifications: 1-3 years of experience leading programs in a church and or community. Working on or have completed a diploma or degree related to Christian ministry or child and youth development would be a strong asset. Commitment to a team approach to ministry and good organizational and time management skills.

Reporting: The Co-ordinator of Outreach Ministries is accountable to Jesus Christ and the Falmouth Baptist Church. The Co-ordinator will report directly to the senior pastor and meet monthly with deacons, Christian Education Board and also, attend Church Council meetings (when called) to provide a verbal report of activities. A yearly written report is to be written for the Annual Meeting.

Status: Part-time, average 20 hours a week with a salary of \$15,000 a year, 2 weeks paid vacation and Oasis Expenses covered by the church plus Continuing Education \$250.00. Extra hours may be required during Senior Pastor's vacation time.

Duties & Responsibilities:

Plan, lead and participate in weekly youth program. Also plan, lead and participate in both Springforth and Challenge.

Responsible to plan and facilitate Children's church on Sunday morning and plan and participate in weekly children's programming.

Plan, lead and participate in ministry to adult and senior adults within the congregation.

Plan, lead and participate in ministry to the wider community of Falmouth.

Recruit and provide orientation to volunteer leaders to participate in various ministries both in the church and community.

Attend worship service each Sunday and participate in the service when asked by Senior Pastor or deacons. Co-ordinate fundraising for special events.

Probationary Period: 3 months

Falmouth Baptist Church places a high importance on Youth.

The church is open to consider adjusting the priorities of the position, relative to a candidate's abilities, calling and giftedness.