

Camp Jordan Life Guard/First-Aid Person

Responsible to: Camp Director and Program Director

Qualifications:

- **Must be at least 18 years old**
- **Must have Royal Life Saving Society of Canada/National Lifeguard Service Certificate (should have Waterfront Certification)**
- **Must have Canadian Heart Foundation Cardiopulmonary Resuscitation/Basic Rescuer Certification (CPR)**
- **One of the following: St. John Ambulance Standard First Aid, Royal Lifesaving Society of Canada Aquatic Emergency Care, Canadian Red Cross Society Standard First Aid, or other certification deemed appropriate by the Minister of Health**
- **All of the above certification must be current on the date of active duty and must be kept current throughout the period of employment as camp lifeguard**

Duties and Responsibilities:

- **Attend all Counselor-In-Training sessions as requested**
- **Attend staff meetings when requested**
- **Ensure that the medical cabinet in First Aid Room is stocked with updated supplies and continue to check them throughout the summer**
- **Check out pool chemicals/supplies/equipment (Notify Camp Director of items needed)**
- **Responsible for cleaning the pool before and after camp starts: daily check**
- **Keep daily record for pool water chemicals/temperatures etc.**
- **At registration receive camper medications and information, and distribute these at scheduled times for each camper**
- **Keep very accurate records of medications given on the Medical Form you will be given for each camp**
- **Inform the counselors or other necessary staff of any special requirements**

- **Participate in programs with the counselors and Program Director when requested**
- **Time will be spent doing general camp duties, as requested, when your daily responsibilities are completed**
- **Ensure that all pool/waterfront rules are understood (do first day of every new camp) and followed. Maintain discipline (cheerfully) at all times**
- **Complete End of Summer Evaluation Form**

Approved by CJ Board 2015

For the camping season of 2016 Camp Jordan is looking for a Kitchen Director. This is a term position of 7 weeks. Please email for salary information.

**I have attached the job description and application form
For more information they can contact:**

Phone: 902-635-0436

Email: office@camp-jordan.ca

CAMP JORDAN STAFF APPLICATION

Please mail completed application to:
PO BOX 52, Barrington Passage, NS, B0W 1G0

OR email it to:
office@camp-jordan.ca

APPLICATION MUST BE RECEIVED BY JANUARY 29TH, 2016.

Personal Data

- Full Name
- Full Civic and Postal Address
- Telephone Number(s)
- E-mail address
- Other pertinent information

Position(s) You Are Applying For:

- Lifeguard / First Aid (Must be 18+ years of age)
- Maintenance

Secular Employment

Starting with your most recent position list the position, the employing body, the dates of service (i.e., from ... to). e.g., Counsellor, My Town Camp, My Town, NS 1997- present

Position:

Employing Body:

Dates of Service:

References

Before listing a name, secure his/her permission to be a reference for you.

Employer (If self-employed: Friend or business acquaintance):

Title & Name

Full Postal Address

Telephone number(s)

E-mail Address

Teacher

Title & Name

Full Postal Address

Telephone number(s)

E-mail Address

Friend:

Title & Name

Full Postal Address

Telephone number(s)

E-mail Address