Camp Jordan Life Guard/First-Aid Person

Responsible to: Camp Director and Program Director

Qualifications:

- Must be at least 18 years old
- Must have Royal Life Saving Society of Canada/National Lifeguard Service Certificate (should have Waterfront Certification)
- Must have Canadian Heart Foundation Cardiopulmonary Resuscitation/Basic Rescuer Certification (CPR)
- One of the following: St. John Ambulance Standard First Aid, Royal Lifesaving Society of Canada Aquatic Emergency Care, Canadian Red Cross Society Standard First Aid, or other certification deemed appropriate by the Minister of Health
- All of the above certification must be current on the date of active duty and must be kept current throughout the period of employment as camp lifeguard

Duties and Responsibilities:

- Attend all Counselor-In-Training sessions as requested
- Attend staff meetings when requested
- Ensure that the medical cabinet in First Aid Room is stocked with updated supplies and continue to check them throughout the summer
- Check out pool chemicals/supplies/equipment (Notify Camp Director of items needed)
- Responsible for cleaning the pool before and after camp starts: daily check
- Keep daily record for pool water chemicals/temperatures etc.
- At registration receive camper medications and information, and distribute these at scheduled times for each camper
- Keep very accurate records of medications given on the Medical Form you will be given for each camp
- Inform the counselors or other necessary staff of any special requirements

- Participate in programs with the counselors and Program Director when requested
- Time will be spent doing general camp duties, as requested, when your daily responsibilities are completed
- Ensure that all pool/waterfront rules are understood (do first day of every new camp) and followed. Maintain discipline (cheerfully) at all times
- Complete End of Summer Evaluation Form

Approved by CJ Board 2015

For the camping season of 2016 Camp Jordan is looking for a Kitchen Director. This is a term position of 7 weeks. Please email for salary information.

I have attached the job description and application form For more information they can contact:

Phone: 902-635-0436

Email: office@camp-jordan.ca

CAMP JORDAN STAFF APPLICATION

Please mail completed application to: PO BOX 52, Barrington Passage, NS, B0W 1G0

OR email it to: office@camp-jordan.ca

APPLICATION MUST BE <u>RECEIVED</u> BY JANUARY 29TH, 2016.

Personal Data

- Full Name
- Full Civic and Postal Address
- Telephone Number(s)
- E-mail address
- Other pertinent information

Position(s) You Are Applying For:

- O Lifeguard / First Aid (Must be 18+ years of age)
- O Maintenance

Secular Employment

Starting with your most recent position list the position, the employing body, the dates of service (i.e., from ... to). e.g., Counsellor, My Town Camp, My Town, NS 1997- present

| Position: | Employing Body: | Dates of Service: |
|-----------|-----------------|-------------------|
| | | |

Ministry Experience (If applicable)

Starting with your most recent non-ministry position list the position, the employer, the dates of service (i.e., from ... to). e.g., Bookkeeper My Town Credit Union, My Town, NS 1992-1993 1

| Position: | Employing Body: | Dates of Service: |
|----------------------------|-----------------|-------------------|
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| Education & Coutifications | | |

Education & Certifications

Starting with the most recent educational experience list the merit/certification awarded, the institution, the dates enrolled (i.e., from ... to).

| Merit / Certification Awarded: | Institution: | Dates Enrolled: |
|--------------------------------|--------------|-----------------|
| | | |
| | | |

Life Experience

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Other life experience you have had, such as voluntary service, etc.

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- •
- •
- •

Personal Testimony (If Applicable, not required for the position of Lifeguard or Maintenance)

Provide a concise (maximum 100 words) statement of how, when and why you became a Christian.

Reason for Application

Provide a concise (maximum 100 words) statement in which you explain why you should be hired to work at Camp Jordan.

Talents and Abilities

Provide a concise (maximum 100 words) statement to explain the talents and abilities you have that will assist you in your work at Camp Jordan.

Leadership Style

Provide a concise (maximum 100 words) statement to explain how you seek to lead people. You may choose to seek the counsel of someone who knows you well enough to be lovingly honest with you, and ask him/her to describe how she/he would describe your leadership style.

Philosophy of Work

Provide a statement to explain your view of the role(s) of a person in the position you are applying for. Explain how such a person contributes to the nurture and growth of Camp Jordan.



References

Before listing a name, secure his/her permission to be a reference for you.

Employer (If self-employed: Friend or business acquaintance):

Title & Name

Full Postal Address

Telephone number(s)

E-mail Address

Teacher

Title & Name

Full Postal Address

Telephone number(s)

E-mail Address

Friend:

Title & Name

Full Postal Address

Telephone number(s)

E-mail Address