

The Kenneth E. Spencer Memorial Home requires a Full-time Executive Director for our 200 bed nursing home, owned and operated by the Atlantic Baptist Senior Citizens' Homes Inc., located in Moncton, NB effective December, 2016.

Reporting to the Board of Directors, the Executive Director will lead, develop, and direct the day to day operation of the Nursing Home. The Executive Director is responsible for the implementation of approved policies; and for liaising with the Board, Staff, Residents/Families, and the Provincial Departments responsible for Nursing Homes. Directing all functions of the Home in accordance with policies set by the Department of Social Development, in compliance with all regulatory guidelines, and within fiscal capacity. Provide leadership in achieving efficient, economical and effective utilization of the Homes' resources to meet the needs of the residents through quality care.

Qualifications:

Baccalaureate Degree in a field of study relevant to the operation of a 150+ bed nursing home including or supplemented by recognized courses in administration and/or health care and eight years relevant healthcare management experience

OR

Master's Degree in a field of study relevant to the operation of a nursing home including or supplemented by recognized courses in administration and/or health care and six years healthcare management experience.

The successful candidate would have demonstrated success in working with the elderly, experience reporting to a Board of Directors, and experience in the not-for-profit sector is highly desirable. Experience working with a values driven organization is preferred.

Application Process:

Please apply with an up-to-date resume and cover letter explaining how you qualify and are suited to the position as described above no later than October 15, 2016.

Please send resume to miketrites23@gmail.com

Please quote competition number ED0815-CB when applying.

Further information may be obtained from Michael Trites 506-388-3003 or CELL: 506-875-4455.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.