



## MINISTRY OPENINGS FORM

**Church Name\*:** South End Baptist Church

**Church Website (if applicable):** <http://southendbaptist.ca>

**Average Sunday Attendance\*:**

**City/Town\*:** Dartmouth

**Province\*:**

**Community Type\*:**

**Ministry Position\*:**

**Position Description\*(you may attach a separate document if needed):**

Build disciples for Christ by developing and implementing a comprehensive approach to children and youth ministry (in areas of group building, worship, discipleship, mission, and outreach) while serving as a spiritual leader and role model. Key responsibilities lie in providing leadership within two core weekly ministries and the key annual events connected to each ministry. Please see job description for details.

**Position Type\*:**  Full-Time  Part-Time

**Requested credentials\*:**

- Accredited Ordained with the CABC or affiliate
- Candidate for ordained pastoral ministry
- Accredited Ordained or Candidate for ordained pastoral ministry
- Recognized CABC lay pastor
- Any of the above

**Comments:**

Please visit our website for further background and information about the church and its surrounding community. [www.southendbaptist.ca](http://www.southendbaptist.ca)

Interested candidates are invited to email covering letter and resume (or ministry information profile) to [sebweb@gmail.com](mailto:sebweb@gmail.com) or by regular post to the church ATTN: Christian Education and Outreach Committee.

Thank you for your interest. All applicants will be acknowledged by mid-late August of 2014.

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**Employment Agreement**  
**Between**  
**South End Baptist Church, 60 Hastings Drive, Dartmouth, NS**  
**And**  
\_\_\_\_\_ of \_\_\_\_\_

**Position Title:** Youth Director/Pastor

(Date prepared: April, 2014                      Date approved by CE&O committee: May, 2014 )

**Status:** Part-time, paid hourly (\$12.00 - 15.00/hr, depending upon qualifications)

**Hours:** 20 hours per week    **Vacation:** 2 weeks    **Study:** 1 week

**Benefits:** CABC benefit package (basic life, health, medical, employee assistance program, accidental death and dismemberment, long term disability)...to begin after 3 months of employment.

**Other Expenses:** Oasis Convention expenses (\$500), Books (\$200), Travel Mileage for external events (annually adjusted to the CABC rate- \$0.41/km; for the year of 2014)

**Purpose:** to build disciples for Christ by developing and implementing a comprehensive approach to children and youth ministry (in areas of group building, worship, discipleship, mission, and outreach) while serving as a spiritual leader and role model.

**Qualifications:**

**a) Spiritual**

- As outlined generally for church leaders in the following Scriptures:  
1 Timothy 3, Titus 1, and 1 Peter 5
- A personal commitment of trust and faith to Jesus Christ and His Church
- Agreement and commitment to the Conv. of Atl. Baptist Churches statement of beliefs

**b) Personal**

- A clear love and passion to serve youth and see them develop spiritually
- Commitment to team approach to ministry
- Clear teaching and engaging relational style with children and youth
- 1-3 years of experience leading youth in a Christian church or camp setting.
- Working on or having completed a degree (such as BTh, BEd, MCS, MDiv) related to Christian ministry/theology, or child and youth development would be a strong asset.

**Reporting:** The Youth Director (YD) is accountable first to Jesus Christ, secondly to His Church, thirdly to the Christian Education and Outreach Committee, and fourthly to the senior pastor who will provide spiritual and ministry guidance. In seeking to serve Christ and His Church with integrity, the YD will strictly adhere to the CABC 'Regulations Concerning Ministry'. Internet link to these guidelines:

[http://baptist-atlantic.ca/wp-content/uploads/2012/02/Regulations\\_0809\\_Ministerial\\_Professional\\_Standards.pdf](http://baptist-atlantic.ca/wp-content/uploads/2012/02/Regulations_0809_Ministerial_Professional_Standards.pdf)

The Senior Pastor in cooperation and consultation with the CE&O committee will provide an annual evaluation of the YD's performance. The YD is expected to attend the following meetings: Weekly staff meetings, Monthly CE&O committee meetings, Quarterly Congregational meetings, and the Annual Oasis Convention (see expenses covered by the church). The YD will prepare a written annual report for the Church's quarterly meeting in February of each year (which is also known as the Church's Annual Meeting).

**Primary Task:** To develop and implement a comprehensive approach to children and youth ministry based upon:

- Showing loving compassion to them where they are
- Encouraging them in their relationship with God
- Providing them with opportunities to grow in their understanding of God
- Challenging them to respond to God's call to serve their communities and the world

## **Responsibilities:**

### A. CORE MINISTRIES

Provide leadership within two core weekly ministries and the key annual events connected to each ministry, with the understanding that the duties and responsibilities outlined in this job description may be reasonably modified at the discretion of the Senior Pastor in consultation with YD the CE&O committee.

#### Kids Afternoon Outreach (Grades 1-5); Vacation Bible School (ages 4-12; range broader than KAO)

- Design and delivery of Scriptural teaching on the nature of God, salvation, discipleship and service
- Social activities which focus on safe, positive interaction within the group through games, stories, crafts, songs

#### Youth Group (Grades 6-9); Springforth Youth Conference

- Design and delivery of Scriptural teaching on the nature of God, salvation, discipleship and service.

- Mentoring by identifying and encouraging young leaders to participate in youth leadership training offered through the CABC
- Building and strengthening relationships between the youth, their parents and the congregation through worship events (egs. drama, music)
- Building and strengthening relationships with between the youth and the broader neighborhood through community service projects.

**B. WORK WITH OTHER VOLUNTEERS WITHIN THE CHURCH**

Work alongside, liaise, and/or take direction from other leaders and volunteers who teach our children at Junior Church (during worship), as well as those who coordinate other events for children/youth and families such as the Annual Tooney Fair.

Assist in calling, screening, inspiring, and training volunteers.

Keep clear records of your work, relationships with youth and parents, and of the financial needs (budget for future) and expenses (receipts of present) ministry work

**C. OUTREACH TO THE BROADER COMMUNITY**

Maintain consistent, clear, and timely communication with the CE&O Committee, the senior pastor, the congregation, and the parents and guardians of our children and youth by using a variety of communication channels available as effectively as possible.

Establish and maintain contact with other youth leaders/pastors/directors in the area.

Meet the junior high and elementary principals of the schools in the area and maintain awareness of their goals and challenges and be a liaison between the church and the schools of our children and youth.

\_\_\_\_\_  
Youth Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christian Education & Outreach Committee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Senior Pastor

\_\_\_\_\_  
Date