



Associate Director of Youth & Family

Position Summary:

The Canadian Baptists of Atlantic Canada are looking for an **Associate Director of Youth & Family** to help champion and implement the CBAC's vision of "Joining God in our Neighbourhoods."

Key responsibilities will include:

- Work effectively with the Youth & Family team to support and resource Next Generation leaders across the CBAC to enable students, children, and families to join God in their neighbourhoods;
- Contribute to the Youth & Family Team's four main areas of focus towards accomplishing the vision:
 - Investing in Leaders and Resourcing Churches
 - Catalytic gathering events
 - Encouraging missional and service opportunities
 - Supporting a strategy that empowers families to lead discipleship in their homes
- Developing and Managing the CBAC Y&F current communications platforms, including website, social media, email, brochures, videos; in collaboration with the CBAC Communications department.
- Developing and implementing a plan for online training, including workshops, webinars, and promoting content as it is made available;
- Directing and supporting high quality, large ministry events e.g. Tidal Impact, ONE Conference, NEXT Conference, Undercurrent (lead volunteer teams, maintain event focus, etc.).

Our ideal candidate will have a good working knowledge of the CBAC and be familiar with its mission.

The Responsibility Level of this position is Senior Leadership.

This is a three-year term half-time position. Location can be flexible though the CBAC office is in Moncton. This position reports to the Director of Youth and Family under the direction of the Executive Minister. Salary to be negotiated.

Desired characteristics, skills, and experience for a preferred candidate:

1. Clear love for God and others
2. Characteristics
 - a. Heart for the CBAC vision and values
 - b. Collaborative team-player and equipper of others
 - c. Innovative, self-motivated, and adaptable
 - d. Able to prioritize, manage and coordinate multiple projects with a variety of teams
 - e. High integrity and autonomy
3. Communications Skills and Experience
 - a. Proven track record in communication or related fields

- b. Experience of social media, website (Squarespace), webinars, Zoom, and a willingness and ability to learn new programs as needed
 - c. Able to network and build relationships
 - d. Demonstrated strong ability to communicate respectfully and professionally with a broad base of individuals, churches, organizations, etc.
4. Qualifications
- a. Evidence of a Christian conversion; demonstrated life lived in keeping with biblical standards through local church involvement;
 - b. Master of Divinity degree or willing to work towards a MDiv degree or MA or other ministry degree from a seminary accredited by the Association of Theological Schools;
 - c. Baptist Conviction – a member baptized by immersion, in good standing of a CBAC church (or a sister Convention or Union affiliated with the Baptist World Alliance) or willing to become a member of a CBAC church, knowledge of CBAC churches and Associations, committed to CBAC objectives, and preference given to a candidate who is an accredited, ordained minister in good standing of a CBAC church – or in process.
5. The candidate must:
- a. Be willing to travel as required;
 - b. Sign and adhere to the Covenant of Christian Workers document and a confidentiality document as conditions of employment and be willing to be accountable to the CBAC Code of Ministerial Ethics;
 - c. Understand that the interviewing process will include background/reference checks & pre-employment assessments and may include meeting with an approved counsellor who will provide a report to the Executive Minister.

About the Canadian Baptists of Atlantic Canada

Believing that a relationship with God through the death, burial and resurrected life of Jesus Christ, is the only effective way for real change to occur in the lives, homes and communities of Atlantic Canadians, some churches joined together over a 100 years ago, in a mission partnership to more effectively communicate and minister to Atlantic Canada and the world. This CBAC partnership has resulted in impactful ministry far beyond our size, both overseas through CBM and in Atlantic Canada through Crandall University, Acadia Divinity College, the Atlantic Baptist Foundation, and many other daughter organizations. Ours is a grass-roots movement with the office of the CBAC implementing ministry determined by the decision of CBAC churches in a variety of ways including the development of standards of practice, certification programs, face-to-face networking opportunities, leadership development, conferences, and so much more. Our mission is to join God in changing Atlantic Canada, one neighborhood at a time. We are a non-profit charity associated with Canadian Baptists across Canada.

How to Apply

Those interested in applying are invited to contact CBAC Human Resources **only by the following method:** Email a complete Resume including 600 words (with the resume) on why you believe you are a good fit for this position and at least three reference contacts, including telephone numbers and email addresses. You may include the references as a separate document. No reference letters will be accepted. Email these items to: humanresources@baptist-atlantic.ca

Important note: To ensure that your resume is successfully submitted, please put a cover letter, resume, essay, references together in ONE document and use a unique file name such as “yourname.pdf”. For security reasons we will only accept PDF files. **Always include the job title in the subject line of e-mail submissions.**

Deadline for applications: Your resume should be received by end of business day (5:00 pm), February 5th, 2021. For selected candidates, interviews will be conducted in February.