



CANADIAN BAPTISTS
OF ATLANTIC CANADA
Joining God in Our Neighbourhoods

MINISTRY OPENINGS FORM

Church Name*: Bedford Baptist

Church Website (if applicable): <http://www.bedfordbaptist.ca>

Average Sunday Attendance*:

City/Town*: Bedford

Province*:

Community Type*:

Ministry Position*:

Position Description*(you may attach a separate document if needed):

See Attached

Position Type*: Full-Time Part-Time

- Requested credentials*:**
- Accredited Ordained with the CBAC or affiliate
 - Candidate for ordained pastoral ministry
 - Accredited Ordained or Candidate for ordained pastoral ministry
 - Recognized CBAC lay pastor
 - Any of the above

If you are emailing document, do you have a file to upload (i.e. a position description)? Yes No
Please include below a 'closing date' (a date your committee indicates that resumes/ministry information profiles must be received by in order to be considered) and a dedicated, confidential email address to receive all resumes/MIPs.

Hard to choose an official closing date since we've been at this for 3 years now but let's say June 30, 2018 at this point.

Email address to receive resumes is search@bedfordbaptist.ca

LEAD PASTOR JOB DESCRIPTION

PURPOSE

The role of the Lead Pastor is to oversee all aspects of the life of the church and provide primary leadership in fulfilling the Mission and Vision of Bedford Baptist Church. The Lead Pastor leads the congregation through administrative skills, mobilizing the gifts of the membership, encouraging leaders and overseeing outreach ministries. Under the inspiration of the Holy Spirit, the Lead Pastor oversees the preaching and teaching of the Word. The Lead Pastor fulfills and delegates pastoral duties in collaboration with the ministry team, ensuring congregational and church affiliation needs are met.

SPECIFIC RESPONSIBILITIES

LEADERSHIP

- Communicate, on an ongoing basis, the Mission and Vision, guiding and engaging the congregation in the direction of the vision.
- Develop a strategy to implement the vision, identifying needs and areas requiring change.
- Provide overall leadership in local and global mission outreach.
- Lead ministry staff and church leaders to fulfill the calling and vision of the church, overseeing and evaluating all ministries.
- Mentor and develop leaders for service within the church.
- Lead staff meetings creating a culture of team work and collaboration, delegating as required.
- Actively seek to maintain unity and harmony within the fellowship.
- Recognize and encourage the development of spiritual gifts.

PREACHING & TEACHING

- Develop and implement a discipleship strategy to nourish the spiritual growth of the church.
- Develop and implement evangelism and outreach strategy.
- Develop a preaching schedule with sermon content consistent with the vision and mission of the church, in collaboration with the ministry team.
- Study and proclaim the word of God, delivering Bible based teaching and preaching.
- Oversee all aspects of corporate worship including: prayer, preaching, music and evaluation of the effectiveness of the ministry.

PASTORAL DUTIES

- Work in collaboration with respective boards and committees to oversee the ongoing functions of the paid support staff.
- Complete annual performance reviews of Pastoral Staff with two representatives of the Board of Deacons.
- Attends the meetings of the board of Deacons to maintain ongoing communication and mutual support for the spiritual affairs of the church.
- Ensure a member of the Pastoral Staff attend the Executive Committee Meetings.
- Is an ex-officio member on all other major boards and committees and is available to provide encouragement, advice and guidance.
- Coordinate the provision of pastoral care services in collaboration with the ministry team, including: visitation, counselling, officiating at wedding & funerals, child presentation, baptism and membership process.
- Insure a representative of Bedford Baptist Church is present at denomination and interdenominational meetings, both local and at the convention levels.

ACCOUNTABILITY

The Lead Pastor is ultimately accountable to the congregation. This is accomplished through regular reports to the Board of Deacons and an annual review carried out by the Board of Deacons who act as the representatives for the congregation.