

CANADIAN BAPTISTS OF ATLANTIC CANADA

MINISTRY OPENING

CHURCH

Woodstock Baptist Church

Woodstock, New Brunswick

www.woodstockbaptistchurch.ca

MINISTRY POSITION

Director of Children's Ministry

AVG SUNDAY ATTENDANCE

200 or above

FULL TIME / PART TIME

Full Time (Temporary)

POSITION DESCRIPTION

WBC is currently recruiting a full-time Children's Director who compliments the current ministry team. This is a temporary position to cover a maternity leave for 12 months with the possibility of extension up to 18 months. While developing the areas of focus outlined below, he/she will work in concert with the Ministry Team holding true to WBC's mission and vision.

POSITION CLOSING:

Flexible: open for applications until the position is filled

SEND RESUME / CV TO:

woodstockbaptistchurch@gmail.com



CANADIAN BAPTISTS
OF ATLANTIC CANADA



785 Main St, Woodstock, NB E7M 2E9 • 506.324.8020 • Fax: 506.325.9136
woodstockbaptistchurch@gmail.com • www.woodstockbaptist.ca

Director of Children's Ministry- Woodstock Baptist Church (WBC)

Setting

WBC is a multigenerational and multicultural congregation who exists to love God and love people. Together, we teach, preach, and study the Word of God. We pray, worship, and fellowship to develop closer relationships with God and each other. We live and participate with community endeavoring to model Christian love in word and deed. We seek to emulate Christ's love, forgiveness, kindness, mercy, and grace in all our relationships, because we've received these gifts in such tremendous measure from Him personally.

Our ministry team currently includes the following:

- Four (4) full-time positions - Senior Pastor, Youth Pastor who is transitioning to Church Family Life Director, Children's Ministry Director, and Administrative Assistant.
- Three (3) part-time positions – Pastor to Seniors, Graphic Design/Media Coordinator, and Sound Technician.
- Two (2) worship teams (volunteer).

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This position requires full time work; however, we are open to alternate working arrangements.

General Job Description:

The Director of Children's Ministry is one who is gifted by God and called by Him to church ministry with an emphasis on the spiritual development of children and young families. In fulfilling this focussed ministry, they will exhibit their love for God, His people and have a passion for evangelism, outreach and missions both personally and collectively, within a multigenerational congregational setting. They will be a servant leader who loves children and has a heartfelt desire to see them develop their own personal relationship with Jesus Christ. In so doing, they will have a firm grasp of the purpose, values and mission of WBC which is 'LOVE GOD LOVE PEOPLE'. As an integral member of the ministry team, they will work closely, support, and consult often with the Senior Pastor and other ministry team members and work strategically alongside them in the following areas:

- Support the Ministry team in moving the WBC mission forward.
- Support the Senior Pastor in casting the overall vision for growth.

- In consultation with the ministry team, take the lead in the development, oversight, management, and implementation of an effective, exciting, and fun children's ministry strategy using (but not limited to) the latest technology, media, and social media platforms.
- Develop, implement, coordinate and effectively promote all aspects of the children's ministry (from birth to grade five) that enhance effective discipleship including Kid's Church, Nursery, Early Childhood and Elementary Age mid-week ministries (Glow) and Moms & Tots, VBS, an after-school program at our new church facilities as well as seasonal and special events.
- Develop and implement a strategy for reaching out to parents and families of unchurched children who will be involved in the new WBC after-school program at the new location.
- Ensure our child safety procedures—are implemented when recruiting volunteers to ensure a safe, healthy and fun environment for our children. Ensure that children's workers and leaders are screened before placing them into ministry. Keep accurate records: financial—receipts, fundraising info, program info, attendance, program activities, CRC, consent forms etc.
- Recruit, train and equip Sunday school teachers (in harmony with the Sunday School Superintendent), and Children's ministry volunteers who are eager to spread God's Word to our children. Conduct ongoing evaluation and follow-up and the care of volunteer leaders. Act as an overall liaison with the Sunday school superintendent to ensure that all Sunday school activities function well.
- Arrange and oversee volunteers for child care for various Life Groups (Alpha, Moms & Tots, DivorceCare).
- Involve the children in service projects at the church and in the community at large.
- Communicate regularly (using the latest technology tools) with volunteers, parents, and the church as a whole, providing updates on current happenings with the children's ministry program.
- Work closely with the WBC Director of Youth in transitioning the grade five children to WBC middle school activities.
- Network with other Children's Ministry Leadership personnel in Carleton County and CBAC including Shiktehawk Bible Camp.
- Become intentionally familiar with the congregation about building relationships with young families and the community at large through the building of caring bonds including but not limited to visitation (homes, daycares, schools and hospitals).
- Assist with Church events and ministries in consultation with the Senior Pastor and ministry team.
- Provide direction, as the Children's Ministry representative on the Christian Education Board.
- Focus on innovation and creativity in all aspects of ministry.

Character/Personal Attributes

- Evidence of a growing personal relationship and commitment to Christ.
- Positive role model.
- Demonstrates spiritual maturity, godly character.
- Respected by and respectful of both other Christians and non-Christians.
- Lifelong learner with solid knowledge of scripture and strong theological foundation.

- Passionate to learn and be on the cutting-edge in ministry and approach.
- Demonstrates spiritual leadership which empowers and encourages others.
- Collaborative, teammate who gets along well with others.
- Communicates effectively one-on-one, as well as in small and large group settings.
- Intercultural and intergenerational understanding and competence.
- Demonstrates healthy family and interpersonal relationships.
- Organized and self-motivated with a strong work and leisure ethic and balance.
- Wise in the use of social media, representing the church and faith honourably online.

Position Details

Maternity leave coverage begins April 1, 2023 for a period of 12 months with possible extension to 18 months. Renumeration is to be determined.

Application

For more information or to apply for this position, forward your letter of interest, resume, and current ministry summary in PDF format to the following:

David Andow, Chair - WBC Children's Director Search Committee

Phone – 506-324-8020

Email – woodstockbaptistchurch@gmail.com

A review of applications will begin January 20th, 2023, and will continue until the position has been filled.