

# CANADIAN BAPTISTS OF ATLANTIC CANADA

## Ministry Opening

### CHURCH

#### Hillsborough Baptist Church

Hillsborough, New Brunswick

[hillsboroughbaptist.org](http://hillsboroughbaptist.org)

### MINISTRY POSITION

Summer Ministries Intern

### AVG SUNDAY ATTENDANCE

100-149

### FULL TIME / PART TIME

Full Time

### POSITION DESCRIPTION

The role of the Summer Ministries Intern is to assist with the development, implementation, and coordination of HBC's summer ministries. Primarily falling under the banner of C.E., they are to coordinate the Youth and Children's programs in a way that provides opportunity to Love, Connect and Serve.

### POSITION CLOSING:

Closing date for applications 2024-05-02

### SEND RESUME / CV TO:

[jill@hillsboroughbaptist.org](mailto:jill@hillsboroughbaptist.org)





# Hillsborough Baptist Church

## 2024 Ministries Intern

(Summer)

Hillsborough Baptist Church  
26 Braam Crescent  
506-734-2379  
office@hillsboroughbaptist.org



### General

The role of the Summer Ministries Intern is to assist with the development, implementation, and coordination of HBC's summer ministries. Primarily falling under the banner of C.E., they are to coordinate the Youth and Children's programs in a way that provides opportunity to Love, Connect and Serve.

### Expected Results

**LOVE: Love God, Love Self, Love Others. (Matthew 22:35-40)**

**CONNECT: Connect with God, Connect with Self, Connect with Others. (Matthew 28:18-20)**

**SERVE: Serve God, Serve Self, Serve Others. (Matthew 25)**

### Accountable For:

With the help of church leadership, they are to act as Coordinator to the Youth and Children's ministries for the summer. As such, they are to assist the Children's Ministry Staff and Volunteer Ministry Teams with Summer Programs at all Albert County Network locations.

**HillzKids** – Plan and implement monthly Connect Events for our HillzKids that provide opportunities for the kids to love, connect, and service during the summer months.

**HillzChurch**– Coordinate volunteers and curriculum for the HillzChurch program with the tools provided on Church Community Builder. In situations where volunteers cannot be found, they are to fill the role or find an alternative means to connect the Children.

**VBS**– In partnership with our CE committee, Plan and Coordinate our Summer VBS Program. Set design and decoration prep will be a focus. Setting specific workdays with our Jr Helpers and Youth will be crucial for team development and efficiency.

**HillzYouth**– Although their weekly connect group is done for the season, The Summer Ministries Intern is encouraged to plan special events to ensure ongoing connection with this age group in the off season.

Ultimately, we strive for the Summer Ministry Intern to grow during the duration of this position. In order to help grow and develop them, they will be expected to attend weekly meetings to share in planning and implementation of the Summer Programs as well as to ensure personal

growth, program effectiveness, and goal achievement.

#### Accountable To:

Director of Discipleship or Sr. Pastor

#### Freedom of Action

Subject to the Director of Discipleships direction, Church Constitution/Bylaws and Policies and Procedures, The Youth Ministry Intern is free to act as desired to achieve the expected results.

#### Communication and Coordination

- a) Maintain close communication with their Ministry Teams to ensure that all areas of the programs are covered.
- b) Communicate all needs and progress to the Director of Discipleship so they can update the Board accordingly.
- c) Update CCB with: Attendance, Weekly Event Summaries/Team Emails, Monthly Schedules.

#### Job Requirements and Conditions

**Time-** 35 hours per week (Must be available Sunday, shifts vary)

**Type of Work** – Youth Ministry, Coordination, and Mentorship

**Spiritual Gifts** – Leadership, Teaching, Encouragement

#### Qualifications:

The ideal candidate will possess the following:

- A Personal commitment to Jesus Christ, the body of Christ, and the mission of God resulting in the exhibition of patience, professionalism and a Christ-like example.
- The ability to build loving relationships with youth and children while articulating their faith and biblical world view.
- The ability to teach and be taught as they will be expected to work both independently and as part of a ministry team.
- Eligible for the Canada Summer Jobs Grant.
- Background check cleared to work with children.

The follow will be considered an asset:

- A post-secondary student with a heart for youth ministries. When unavailable, a High School Seniors enrolled in Post-Secondary Studies the next Fall will also be considered.
- Basic computer and Microsoft Office proficiency
- Driver's license
- Public speaking and platform etiquette
- Past involvement with Youth Ministries as volunteer or paid staff.
- Sport, music, or drama background considered an asset.

#### Period of Service and Succession

May - September: *(Exact Dates will vary according to start and end dates of schooling)*