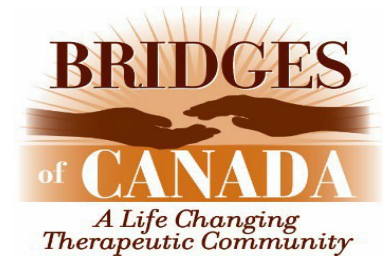


In connection with providing services to Correctional Service Canada (CSC) Bridges of Canada Inc. is hiring a Correctional Chaplain in the Atlantic region at Dorchester Institution for the following position:



Correctional Chaplain – Site Based – 1800 annual hours
(approximately).

Bilingualism (French/English) is a requirement.

Bridges of Canada Inc. is a national, non-profit organization that restores individuals and families who struggle with addiction and/or criminality by providing a supportive continuum of holistic care that includes trauma-informed residential treatment programs, youth camps and multi-faith chaplaincy services in both correctional facilities and community re-entry settings.

The Correctional Chaplain will be responsible to provide religious and spiritual services to federal offenders of all faiths residing in CSC's institutions.

- Originate, direct, facilitate and coordinate religious services, rites, rituals, and spiritual educational activities as appropriate to offenders which include
 - a) Religious services relevant to the correctional milieu
 - b) In consultation with official representatives of the faith community, religious services, holy days and significant days and seasons
 - c) Responding to crises and special situations unique to the correctional environment
 - d) Creating and maintaining an atmosphere within the institution's sacred spaces that enables all faith communities to respectfully use those spaces
 - e) Conducting and facilitating prayer, study, and personal growth groups
 - f) Designing, developing, conducting, and evaluating religious programs and activities
- Interacting and dialoguing with members of the community including multiple faith communities concerning their role in chaplaincy and restorative processes. This includes the recruitment and training of volunteers for correctional chaplaincy work through:
 - a) Accepting invitations to address religious/spiritual gatherings and acting as a resource person to community meetings.
 - b) Meeting with local religious and spiritual leaders.
 - c) Recruiting, selecting, and training suitable volunteers to be involved in Chaplaincy activities.
 - d) Involvement in Restorative Justice Week activities and the promotion of restorative justice and principles and practices
 - e) Developing partnerships with the Faith Community Reintegration Projects for the benefit of the offenders' reintegration.
- Maintain accurate data collection and assessment to ensure contract compliance and evaluation of effective chaplaincy service delivery

Required Experience: - Minimum of three years' experience in ongoing/continuous religious/spiritual service provision as a qualified, professional, official representative of their faith or spiritual community.

Education requirements: - Degree in religious studies or a comparable discipline. A bachelor's degree in Religious Studies or a comparable discipline from an accredited college or university is preferred.

Ordination or licensure by a recognized ecclesiastical body is required.

Here are some requirements:

*Candidates must be bilingual (second language of intermediate capacity; orally, not written)

*Candidates must hold an ordination for at least three years and have at least three years of experience administering rites and rituals within their denomination.

Here is what the application looks like:

*First candidates would send a resume and mandate letter to initiate the application process (templates are attached to this email. There are two templates for the resume: one is more informative while the other is more visual)

*Secondly, if they are recognized as a QPOR, then there would be an interview.

*Thirdly, after the interview, there is the security screening process.

The application process can take 3 to 4 weeks (depending on the security clearance)

Finally, thank you so very much for helping my recruitment for this position. If anyone would be interested or have any questions, they can email me at kayla.boucher@bridgesofcanada.com or call me at 506 443 9960 extension 4.

Kayla Boucher
Recruiter
Bridges of Canada



In connection with providing services to Correctional Service Canada (CSC) Bridges of Canada Inc. is hiring Correctional Chaplains to serve the religious and spiritual needs of the offenders.

Positions in Atlantic and Quebec are bilingual.

Bridges of Canada Inc. is a national, non-profit organization that restores individuals and families who struggle with addiction and/or criminality by providing a supportive continuum of holistic care that includes trauma-informed residential treatment programs, youth camps and multi-faith chaplaincy services in both prisons and community re-entry settings.

The Correctional Chaplain will provide religious and spiritual services to federal offenders of all faiths residing in CSC's institutions.

- Originate, direct, facilitate and coordinate religious services, rites, rituals, and spiritual and educational activities appropriate to offenders, which include.
 - a) Religious services relevant to the correctional milieu
 - b) In consultation with official representatives of the faith community, religious services, holy days and significant days and seasons
 - c) Responding to crises and special situations unique to the correctional environment
 - d) Creating and maintaining an atmosphere within the institution's sacred spaces enables all faith communities to use those spaces respectfully.
 - e) Conducting and facilitating prayer, study, and personal growth groups
 - f) Designing, developing, conducting, and evaluating religious programs and activities
- Interacting with community members, including multiple faith communities, concerning their role in chaplaincy and restorative processes. This includes the recruitment and training of volunteers for correctional chaplaincy work through:
 - a) Accepting invitations to address religious/spiritual gatherings and acting as a resource to perform community meetings.
 - b) Meeting with local religious and spiritual leaders.
 - c) Recruiting, selecting, and training suitable volunteers for Chaplaincy activities.
 - d) Involvement in Restorative Justice Week activities and the promotion of restorative justice and principles and practices
 - e) Developing partnerships with the Faith Community Reintegration Projects to benefit the offenders' reintegration.
- Maintain accurate data collection and assessment to ensure contract compliance and effective chaplaincy service delivery evaluation.

Required Experience: - Minimum of three years experience in ongoing/continuous religious/spiritual service provision as a qualified, professional, official representative of their faith or spiritual community.

Education requirements: - Degree in religious studies or a comparable discipline. Bachelor's degree in Religious Studies or comparable discipline from an accredited college or university preferred.

Ordination or licensure by a recognized ecclesiastical body is required.

FULL NAME

Primary Address

Primary Phone & Email

Indicate the Religious Organization and Region (ATL, QUE, ONT, PRA, PAC) you belong to

Date of ordination: Month, year.

Religious Title: (Reverend, Imam, Rabbi, Deacon, Priest)

EDUCATION [please make sure to incorporate all education that is relevant to your faith]

- School or Educational Organization's Name (Location: city and province)
Name of Certificate received. Start date, and date of completion.
- Do this for each school or educational organization you want to include in your CV.

WORK EXPERIENCE [please make sure to incorporate all work experience related to your faith. In this section, in order to be included in the work experience column, the candidate must be compensated in some way (salary, hourly, wage, honorarium, stipend, or good and/or services in kind). Volunteer faith services should be put in the "Volunteer" column]

- Religious organization's name (Location: city and province)
Name of clergy position, start date, and date of completion with MONTH and YEAR.
A list of duties that your ordained position qualifies you to do should be included here: (for example communication, marriage, death rituals, unction, leading Friday mass, etc.)
- Do this for all work experience, and make sure to include DUTIES, MONTH and YEAR for all clergy work experience.

VOLUNTEER

- Name of organization
Title, start date, and date of completion
- Do this for all volunteer experience you wish to add to your CV

INTEREST/HOBBIES (optional)

- Example: singing, reading, jogging, etc.

**These documents look at what makes you qualified for religious work so try to make sure you use relevant experience, education, and volunteer work. Furthermore, this template serves as a way to keep your information organized and showcase information.*

This letter needs to be on your Organization's, Faith or Spiritual Community's official letterhead.

Name of Religious Organization/Faith or Spiritual Community

Today's Date

To whom it may concern:

This letter is to confirm that (insert proposed resource name) is an (insert official religious designation/title – ((e.g. imam, rabbi, priest, deacon, ordained clergy)) and meets the education, experience, personal and other requirements to perform religious/spiritual rites, rituals, worship and other observances as a QPOR (– A Qualified, Professional, Official Representative) on behalf of (insert the name of your faith or spiritual community/organization. (Insert proposed resource name) has (insert number of years of service as a QPOR) serving as a QPOR with (insert the name of your faith or spiritual community/organization).

(Insert proposed resource name) has been compensated by (choose as applicable: salary, hourly wage, honorarium, stipend or in-kind good and/or services) for performing religious/spiritual rites, rituals, worship, and other observances on behalf of the (insert faith or spiritual community). The above-noted religious/spiritual rites, rituals, worship, and other observances began on (insert month and year) and ended on (insert month and year) (Indicate “ongoing” or “to present” if applicable).

(Insert proposed resource name) is currently mandated, approved and has this religious organization's support and is suitable to provide spiritual and religious services in an interfaith, multidisciplinary, regulatory correctional environment. We support (insert proposed resource name) as a correctional chaplain in a correctional milieu under Request for Standing Offer number 21120-221607/001/ZH until March 31, 2025.

By completing this information, you are attesting that you are qualified to mandate and approve this individual as a Qualified Professional Official Representative (QPOR) on behalf of your faith or spiritual community

Regards,

Signature of approver

Signature Block (contact info

and website information if

applicable).

Veillez-vous assurer que cette lettre est écrite sur le papier à en-tête officiel de votre Organisation, Foi ou Communauté Spirituelle.

Nom de l'Organisation Religieuse/Confessionnelle ou de la Communauté Spirituelle

La date d'Aujourd'hui

Madame, Monsieur, Autre:

Cette lettre confirme que (Insérer le nom de la ressource proposée) est un (Insérer la désignation/le titre religieux officiel - (par exemple, Imam, Rabbin, Prêtre, Diacre, Clergé Ordonné) possède les études, l'expérience et les qualités personnelles requises et répond à toute autre exigence en tant que RQPO (Représentant qualifié, professionnel et officiel) pour pratiquer des rites religieux et spirituels, observer des rituels, célébrer des offices et respecter d'autres obligations au nom de (Insérer le nom de votre foi ou de votre communauté/organisation spirituelle). (Insérer le nom de la ressource proposée) a (Insérer le nombre d'années de service) servant de RQPO avec (Insérer le nom de votre foi ou de votre communauté/organisation spirituelle).

(Insérer le nom de la ressource proposée) a été rémunéré par (Choisir selon le cas : salaire, salaire horaire, honoraires, allocation ou , les biens et/ou les services en nature) pour avoir accompli des rites religieux/spirituels, des rituels, un culte et d'autres observances au nom de (insérer la foi ou la spiritualité communauté). Les rites religieux/spirituels, rituels, cultes et autres observances mentionnés ci-dessus ont commencé le (Insérer le mois et l'année) et se sont terminés le (Insérer le mois et l'année) (Indiquez « en cours » ou « jusqu'à présent », le cas échéant).

(Insérer le nom de la ressource proposée) est actuellement mandatée, approuvée et bénéficie du soutien de cette organisation religieuse et est apte à fournir des services spirituels et religieux dans un environnement correctionnel interconfessionnel, multidisciplinaire et réglementaire. Nous soutenons (Insérer le nom de la ressource proposée) comme aumônier correctionnel en milieu correctionnel sous la demande d'offre à commandes numéro 21120-221607/001/ZH jusqu'au 31 Mars 2025.

**En remplissant ces informations, vous attestez que vous êtes qualifié pour mandater et approuver cette personne en tant que Représentant qualifié, professionnel et officiel (RQPO) au nom de votre foi ou de votre communauté spirituelle. **

Salutations,

Signature de l'approbateur

Champ de signature

(information de contact et site

internet si applicable)

Full Name
Primary Address
Primary Phone & Email

Indicate the Religious Organization and Region (ATL, QUE, ONT, PRA, PAC) you belong to

Date of ordination/appointment/naming ceremony (month and year) when you received

your status and designation as a Qualified Professional Official Representative of your Religion

or Faith Tradition (Example: Reverend, Imam, Rabbi, Deacon, Priest) must be clearly

demonstrated on the resume in bold text.

Religious/Spiritual Services Employment:

You must demonstrate that you have a **minimum** of three years of experience in religious or spiritual service as an Official Representative of your faith or spiritual community. The experience here must be **positions** in which compensation (salary, hourly wage, honorarium, stipend or good and/or services in kind) were provided where you perform/performed religious/spiritual rites, rituals, worship, and other observances as an official representative of your faith community (i.e., ordained, or equivalent recognition in a non-ordaining faith community).

To demonstrate this, you must provide:

- 1) Religious organization name and location (city and province) where the services were provided.
- 2) Start end dates of the engagement(s); **must include the month and year for both**
- 3) Brief summary of the work performed by you during the engagement(s) for which the stated experience was obtained. Be sure and include the religious/spiritual rites and rituals you perform/performed as a qualified official representative of your mandating faith community.
- 4) We ask that you also provide the date (**month and year**) that you received recognition as a fully qualified professional official representative (e.g., ordination as clergy, final vows, etc.). Please indicate your religious title (imam, ordained minister/priest, priest, priestess, etc.).

Please ensure there is a strong demonstrated connection to the mandating faith community providing the letter indicating you are qualified to perform religious/spiritual rites, rituals, worship, and other observances on their behalf. They will also support and endorse you to serve as a chaplain the Standing Offer CSC has with Bridges of Canada. This means your resume

should list you as having performed duties for your mandating body.

Religious/Spiritual Services Related Education:

Please indicate all education relevant to your recognition as an official representative of your faith tradition (e.g., post-secondary degrees/diplomas, education required by your faith tradition to meet their standards to qualify as an official representative). Provide name of education institution, location, date of completion.

****Le modèle Français suit ci-dessous****

Nom et Prénom
Adresse Principale
Téléphone et Courriel Principaux

Indiquez l'Organisation Religieuse et la Région (ATL, QUE, ONT, PRA, PAC) auxquelles vous appartenez

La date de la cérémonie d'ordination/de nomination/de nomination (mois et année) à laquelle vous

avez reçu votre statut et votre désignation de représentant officiel professionnel qualifié de votre

religion ou de votre tradition religieuse (exemple : révérend, imam, rabbin, diacre, prêtre) doit être

clairement démontrée sur le CV en texte gras.

Emploi dans les services religieux/spirituels :

Vous devez démontrer que vous avez un minimum de trois ans d'expérience dans le service religieux ou spirituel en tant que Représentant qualifié, professionnel et officiel (RQPO) de votre confession ou communauté spirituelle. L'expérience ici doit être des postes dans lesquels une forme de rémunération (salaire, salaire horaire, honoraires, allocation ou bien et/ou services en nature) a été fournie lorsque vous accomplissez/effectuez des rites religieux/spirituels, des rituels, un culte et d'autres observances comme un représentant officiel de votre communauté confessionnelle (c.-à-d. ordonné ou reconnaissance équivalente dans une communauté confessionnelle non-ordonnatrice).

Pour le démontrer, vous devez fournir :

- 1) Nom de l'organisation religieuse et lieu (ville et province) où les services ont été fournis ;
- 2) Les dates de début et de fin des missions ; **doivent inclure le mois et l'année pour les deux**
- 3) Bref résumé du travail que vous avez effectué au cours de la ou des missions pour lesquelles l'expérience déclarée a été obtenue. Assurez-vous d'inclure les rites et rituels religieux/spirituels que vous effectuez/réalisez en tant que représentant officiel qualifié de votre communauté confessionnelle mandatée.
- 4) Nous vous demandons également de fournir la date (**mois et année**) à laquelle vous avez reçu la reconnaissance en tant que représentant officiel professionnel pleinement qualifié (par exemple, ordination comme clergé, vœux perpétuels, etc.). Veuillez indiquer votre titre religieux (imam, ministre/prêtre ordonné, prêtre, prêtresse, etc.).

Veillez-vous assurer qu'il existe un lien solide et démontré avec la communauté confessionnelle

mandatant en fournissant la lettre indiquant que vous êtes qualifié pour accomplir des rites religieux / spirituels, des rituels, des cultes et d'autres observances en son nom. Ils vous soutiendront et vous encourageront également à servir d'aumônier dans le cadre de l'offre à commandes que le SCC a avec Bridges of Canada. Cela signifie que votre curriculum vitae doit indiquer que vous avez exercé des fonctions pour votre organisme mandataire.

Éducation Liée aux Services Religieux/Spirituels :

Veillez indiquer toute formation pertinente à votre reconnaissance en tant que représentant officiel de votre tradition religieuse (p. Indiquez le nom de l'établissement d'enseignement, le lieu et la date d'achèvement.