

CANADIAN BAPTISTS OF ATLANTIC CANADA

MINISTRY OPENING

CHURCH

Pleasantville Baptist Church

Pleasantville, N.S., Nova Scotia

pbcons.ca

MINISTRY POSITION

Full time pastor

AVG SUNDAY ATTENDANCE

Less than 49

FULL TIME / PART TIME

Full Time

REQUESTED CREDENTIALS

Accredited Ordained Minister or Candidate for Ordained Pastoral Ministry

POSITION DESCRIPTION

See Attachment

Job description

POSITION CLOSING:

Flexible: open for applications until the position is filled

SEND RESUME / CV TO:

levyrb1981@gmail.com



CANADIAN BAPTISTS
OF ATLANTIC CANADA

Pleasantville Baptist Church
Job Description – Senior Pastor
February, 2023

Over the past number of years, the Pleasantville Baptist Church, under the guidance of the Holy Spirit and the Word of God, has given prayerful and serious consideration to its mission. The church has attempted to set forth priorities to fulfill its mission, having taken into consideration its present needs, the gifts and talents of its members, and the opportunities to be found within the community.

Through this job description we aim to express our expectations of the pastoral office in light of our mission at this time and in this locality. In order for our pastor to be effective, efficient and accountable we feel he or she needs to be informed of what is expected by the church. While he or she is responsible for the organization and use of their own time on a day to day basis, he or she should prioritize their activities within the general goals, objectives and needs of the church.

The job description that follows should not be construed as restricting the pastor in service for Christ and this church. It is meant to do quite the opposite. We recognize that this description has been prepared at a certain point in time and we commit to collaboratively revising this description periodically, in an attempt to continuously clarify the pastor's service and role all within the larger scriptural concept of us all being "workers together"- with God and to incorporate future ministry directions and needs.

While the pastor may consider themselves as primarily or solely responsible to the Lord for the execution of their, ministry, (the effectiveness of his or her service, the proclamation of the Gospel, the exposition of the Scriptures, the pastoral care of the church and community, and the promotion of missionary interest both locally, nationally and internationally), our pastor is also responsible for the effectiveness of their service to the local church at Pleasantville. This job description is prepared in an attempt to articulate such responsibilities and to convey areas of accountability.

The senior pastor will be expected to use a designated office space within the church as the primary work space to conduct his or her ministry within the church and the community of Pleasantville. (Phone and internet connections will be provided).

Responsibilities:

- a. Exercise spiritual leadership within the church with the deacons / board of governors.
- b. Ministry of the Word to the believer and unbeliever through the proclamation of Christ.
- c. Demonstrate effective leadership in the church.

(Pleasantville Baptist Church, Senior Pastor's job description continued from pg. 1)

- d. Give themselves to prayer both personal and intercessory and encourage the same within the church.
- e. Provide pastoral care through an effective visitation program.
- f. Lead the congregation in worship and in the observance of church ordinances.
- g. Through teaching and preaching, example and exhortation to train and lead in evangelism and the development of missionary interest.
- h. To be sensitive to the Holy Spirit, the teaching of the Scriptures and the example of Christ, in the exercising of duties and the fulfillment of his or her responsibilities, as expressed in the job description, the constitution of the church and the ongoing needs of both the church and community.

Tasks and Duties:

(a) Services

The pastor is responsible for conducting the Sunday morning service and the mid-week prayer meeting and or Bible study. He or she is also responsible for services held on special occasions throughout the year ex. Christmas Eve and Easter.

(b) Ordinances

The Lord's Supper

The pastor, as elder, shall officiate at the Lord's Supper, presently held on the first Sunday of each month, following the morning service. It is customary for the deacons to assist the pastor by offering prayers of thanksgiving for the bread and the juice, and by distributing the elements to those present who wish to partake In the Lord's Supper. The pastor and deacons may also conduct the Lord's Supper, upon request, in the home of a born- again believer.

Baptism

The ordinance of believer's baptism shall be conducted by the pastor as described in the church constitution.

(c) Weddings and Funerals

The conducting of funeral services within the church shall be the responsibility of the pastor, subject to the wishes of the family and the deceased.

The pastor shall be responsible for conducting marriage services within the guidelines outlined in the church procedures manual and convention guidelines. He or she is reminded that this is also a service in which Christ is to be exalted and therefore, the choice of music and other innovations to be used, should only be such as will glorify God and convey a truly Christian view of love and marriage.

(d) Sunday School

The pastor is expected to be present in the church during Sunday school time and be involved in a teaching capacity if he or she so desires.

(e) Visitation

The church believes that visitation is a vital part of the pastor's responsibilities. This is viewed not only to be vital to meeting the needs of individuals and families within our community but also to stimulate church growth.

While the pastor is responsible for organizing their time on a day to day basis, it is expected that he or she should devote at least four full periods (a period is defined as morning, afternoon or evening) each week to visitation. His or her visitation program should include time allocation for ministering to the needs of the sick and infirm, counseling those with spiritual, marital or other needs, and the regular, frequent and systematic visitation of members and adherents of the church. A record should be kept of such visits and, without breaking confidentiality; a brief report should be given to the deacons / board of governors of the church on a regular basis.

The pastor is also expected to be involved in other areas of church visitation, through ongoing training of church members who wish to participate in visitation programs, through leadership, encouragement, planning and direct involvement.

(f) Church business meetings

Regular church business meetings are held on a quarterly basis as outlined in the church constitution. The pastor is expected to attend all regular church business meetings and report briefly on pastoral activities during the previous quarterly period.

(g) Church organizations

The pastor is ex-officio of all boards and committees within the church. The pastor is not expected to attend board and committee meetings unless he is interested in attending or his presence is requested by the particular board or committee with one exception: that being the deacons / board of governors meetings of which the pastor is expected to

attend, as he or she is an integral team member. He or she is encouraged to give guidance and spiritual support, both formal and informal, to leaders in our church as required, and keep a watchful eye on the growth and development of this aspect of our church work.

(h) Pastor's Spouse

We recognize that it is the pastor that is employed by the church. If the pastor is married we also recognize that the pastor's spouse has a role in supporting, encouraging and assisting in the fulfillment of the pastoral duties. It is our hope that in cases where our pastor is married that the spouse will participate in church activities as a church member in ways that use their talents to fulfill their own ministry callings.

(i) The Canadian Baptists of Atlantic Canada (CBAC) and Local Associations

This church is a participating member of CBAC and the local Association of CBAC member churches and is involved in local association activities. The pastor is encouraged to take an active role in the CBAC.

The pastor is also encouraged to attend the local association activities and become involved actively on appropriate committees etc.

(j) Other Local Churches

The pastor's relationship with other churches locally should be within the framework of that stated in the church constitution.