

**CANADIAN BAPTISTS OF ATLANTIC CANADA**  
**Ministry Opening**

**CHURCH**

**Birch Cove Baptist Church**

Halifax, Nova Scotia

<https://www.birchcovechurch.com>

**MINISTRY POSITION**

Youth Ministry Coordinator

**AVG SUNDAY ATTENDANCE**

200 or above

**FULL TIME / PART TIME**

Part Time

**POSITION DESCRIPTION**

In cooperation with the Lead Pastor and church leadership, the Youth Ministry Coordinator is a lay position responsible for the development and oversight of Birch Cove Baptist Church ministries to junior/senior high youth and young adults, with the goal of leading young people to a vital, ongoing relationship with Jesus Christ.

**POSITION CLOSING:**

Flexible: open for applications until the position is filled

**SEND RESUME / CV TO:**

[search@birchcovechurch.com](mailto:search@birchcovechurch.com)



# Birch Cove United Baptist Church

## Youth Ministry Coordinator

### **Function of Job (Part Time)**

In cooperation with the Lead Pastor and church leadership, the Youth Ministry Coordinator is a lay position responsible for the development and oversight of Birch Cove Baptist Church ministries to junior/senior high youth and young adults, with the goal of leading young people to a vital, ongoing relationship with Jesus Christ.

### **Birch Cove Baptist Church**

Birch Cove is a growing church of around 250 attendees located in Clayton Park, a bustling suburb of Halifax, Nova Scotia. With an increasingly diverse community in the neighbourhood and at the church, we are looking to invest in our next generations ministry and provide an environment where youth and their families can meet Jesus through his people's loving welcome and care.

### **Qualifications and Position Requirements**

- Exhibits a personal and growing relationship with God, a devotion to prayer and the Word, a teachable spirit, and a healthy family life
- Loves the church and has a passion for outreach, discipleship, and evangelism both personally and at the ministry level
- Possesses, or is currently enrolled in, a bachelor's degree in a related field
- Displays experience in and knowledge of youth ministry, and possess a commitment to ongoing growth and education
- Demonstrates strong administrative skills
- Is committed to a personal spiritual life congruent with biblical mandates for leaders
- An engaging teacher, with a strong biblical and theological background, who is in agreement with the Canadian Baptists of Atlantic Canada's statement of faith and Birch Cove Baptist Church's mission statement
- A self-motivated leader, possessing relational skills with students, parents and staff
- A strong commitment to making disciples of Christ with practices drawn from Scripture within the context of the local church
- Must be eligible to work in Canada

### **Duties and Responsibilities**

- Develop and oversee ministry to junior and senior high youth and young adults, assuring fellowship, worship, biblical teaching, evangelism and outreach components
- Connect and communicate with young people and their families
- Assist with development and oversight of youth budget and assure careful stewardship of resources provided for ministry

- Give special attention to maintaining contact and preparing youth through educational transitions (junior to senior high, senior high to college/university, on into work life)
- Encourage youth participation in wider Christian community (city, interdenominational, Association, Convention, etc.)
- Manage or oversee management of applications, registrations, and fees for special events, mission trips, rallies, etc.
- Recruit, train and shepherd volunteer leaders in youth ministries
- Seek to integrate youth and young adult ministries into all phases of church life in order to create an intergenerational culture
- Stay current with youth and young adult ministry practices (reading, webcasts, conferences, etc.)
- Work cooperatively with the Pastoral Team when ministries converge (e.g. youth ministry, music, and worship services)
- Work cooperatively with the Christian Education Committee and provide updates/reports on a regular basis
- Participate in worship services as negotiated with the Pastoral Team
- Attend worship services
- Present regular ministry updates to the Board of Deacons
- Set yearly personal and ministry goals for ministry duties and responsibilities
- Complete and communicate ministry plans in advance to allow for appropriate approvals and logistical arrangements
- Other duties as required

### **Accountability**

The Youth Ministry Coordinator is accountable to, and works under the general direction of, the Lead Pastor. The Lead Pastor meets with, and is accountable to, the Board of Deacons. The Board of Deacons is accountable to the membership of the Church. The Church is accountable to God.

The Youth Ministry Coordinator will present regular ministry updates and goals to the Deacons Board and church membership, and report annually in writing for inclusion in the Church Annual Report.

Direction on policy and procedures may come from the various church boards and committees.

The Deacons will conduct an annual performance review including review of the ministry duties.

**Interested Applicants are encouraged to send a Resume and Cover Letter to [search@birchcovechurch.com](mailto:search@birchcovechurch.com).**

Ad will remain posted until a candidate has been selected.